

NEWPORT COUNTY CONVENTION & VISITORS BUREAU

BOARD OF DIRECTORS MEETING

Tuesday August 10, 2010

12:00 pm

At

The Gateway Visitors Center

3rd Floor Meeting Room

MEETING MINUTES:

The meeting was called to order at 12:02 pm by Chairman Len Panaggio.

BOARD MEMBERS IN ATTENDANCE WERE:

**Len Panaggio, Greg Fater, Karen Oakley, Bill Enos, William Clarke,
Susan Samson, Laurie Stroll,
Stephen Brigidi, Katie Wilkinson, Rocky Kempenaar, Susan Coogan,
Lisa Speidel, Stephen Coyne,
Brian Arnold, Pieter Roos, Charron Reed**

BOARD MEMBERS ABSENT & EXCUSED WERE:

Jeff McDonough Ed Silveira,

BOARD MEMBERS ABSENT & NOT EXCUSED WERE:

None

STAFF PRESENT WERE:

Evan Smith, TimWalsh, Cathy Morrison, Ellen Crawley

I. PREVIOUS MEETING MINUTES:

The previous meeting minutes for June 9, 2010 were reviewed. A motion to accept the minutes was made by Greg Fater and seconded Karen Oakley. The motion passed unanimously.

II. TREASURER'S REPORT:

As there was no meeting held in July, the financial reports for June and July, 2010 were read by Treasurer, Bill Clarke. City Bed Tax for April, 2010 was down 1.76%, for May up .76% and Regional Bed Tax was up 12.74% (April) and up 9.03% (May) for a combined YTD bed tax of 4.07% (April) and 4.41% (May). Bill reviewed the revenues and expenses for the months of June and July, 2010. A motion to accept the treasurer's reports for June and July was made by Len Panaggio and seconded by Charron Reed. The motion passed unanimously.

Bill reported, for the Finance Committee, on the results of the required, annual full financial audit prepared by the auditors from Sansiveri, Kimball & McNamee, for the fiscal year ending March 31, 2010. He was pleased to report that the NBCCVB received a very clean audit and the Finance Committee accepted the audit. Bill reviewed the summary points and recommendations from the report.

The report was presented to the board members for review. A motion to accept the audit was made by Len Panaggio. The motion

was seconded by Susan Samson. The motion passed unanimously. Copies of the report will be filed with the all the appropriate state agencies.

III. PRESIDENTS REPORT:

Evan Smith reported on the following:

- He stated our peak season is half over and the economy for Newport & Bristol County has significantly improved over last year. The second half looks promising as well with August, September & October being strong months with the majority of the cruise ships coming in at that time.
- The Newport & Bristol CVB, will be participating along with the Providence Warwick CVB and the RI Hospitality & Tourism Association, in a gubernatorial forum on tourism and hospitality. The forum is scheduled for September 21st at the Crowne Plaza in Warwick.
- He announced that Brian Arnold will not re-apply for membership on the NBCCVB Board of Directors. The September 14th meeting will be his last. Evan asked the board members if they know anyone interested to contact the City to apply.

IV. STAFF REPORTS:

A. OPERATIONS:

Cathy Morrison, Vice President of Operations, reported the Bristol

Visitors Center is doing well and moving forward. This past weekend (8/7-8/8) here at the Newport Information Center, visitor count and ticket sales were record breaking.

B. SALES & TOURISM:

Tim Walsh, Vice President of Sales, reported on the status of the sales department and the upcoming events.

V. COMMITTEE REPORTS:

A. SALES & MARKETING:

Laurie Stroll reported on the various hospitality industry meeting she has attended. Discussion followed.

VI. ADJOURNMENT:

A motion to adjourn was made by Len Panaggio and seconded by Greg Fater. The motion passed unanimously. The meeting adjourned at 1:15 pm.

The next board meeting will be held, Tuesday, September 14th at the Gateway Information Center. 3rd floor Meeting Room.